

How do I pay?

You don't. We will email invoices directly to your clients after the policy is bound.

Agencies **have the option to make payments** on your clients behalf. Request the ACH form from asperapay@input1.com.

How do my clients pay?

Your clients can pay via **credit card, check, or bank draft**.

Your clients will need to mail payments to the **Input1 billing address listed on the invoice**.

How often will I get paid commission?

We will **send commission checks to agencies each month**.

Is the renewal process the same?

Yes, with a few changes:

We will include an informational invoice with each renewal quote 60 days before the renewal date. Review the renewal quote with the client, obtain approval to bind, and bind the policy as usual.

We will email you and your clients an invoice 2 business days after binding the renewal.

How will you bill my clients?

The clients will receive an email from do-not-reply@pbsnetaccess.com around two business days after binding with the invoice and payment instructions.

When are payments due?

Payments are **due 30 days after coverage is bound**.

What if my client pays through a mortgage or premium finance company?

We will **not send invoices to mortgage or premium finance companies**. You or your client can forward the invoice to the company paying the premium. Make sure the paying company knows where to send payments.

Is a payment plan available?

No, we still **require full payment**. AsperaPay is unable to apply partial payments.

Can clients use premium financing?

Yes. Contact gotoPremiumFinance directly (www.gotopf.com, 888-875-4000 x8102, or brokersupport@input1.com) to learn more.

What else is different?

We will not attach IPFS agreements to policies.

Where should I make payment for a premium-bearing endorsement on a policy bound before you launched AsperaPay?

We will **bill the agency** for any premium-bearing endorsement on a policy bound prior launching AsperaPay. We will accept payments for these endorsements through the legacy pay portal (portal.asperains.com) until that policy renews.

Is there anything else I should know?

We will **no longer post payment information or statements** on our accounting portal (portal.asperains.com).

Policies will show up in PBS – the new billing portal (gotopbs.com/asperapay) – the day after the policy is bound.

Endorsements made after a policy is bound may appear the day after the policy is viewable.



New Portal URL:
gotopbs.com/asperapay



Email:
AsperaPay@input1.com



Phone:
(804) 408-9211



Check the branding! Anything from "AsperaPay" is related to our new billing policies.

Reports from AsperaPay do not require action – do not send payment to old Aspera Lock Box in response to AsperaPay report.